

1) IT PROFESSIONAL SERVICES

1.1) Network Manager-IMS02-EC

Responsibilities:

- To be responsible for the refinement / enhancement in network infrastructure design, implementation of the agreed changes, system integration and support of the assignment system;
- To be responsible for set-up, installation, configuration, testing and trouble-shooting of the assignment system;
- To be responsible for compilation of reports and updates of procedures, manuals and any other related documentation; and
- To be responsible for preparing specifications, conducting system tests, user acceptance tests and user training, etc.

Requirements:

- Technical competence in Internet infrastructure and applications, system management and administration;
- Ability to analyse, study and provide necessary recommendations;
- Servicing skills and experience to handle user requests;
- At least 4-year experience in TCP/IP network design, administration and support;
- At least 4-year experience in firewall policy design, administration and support;
- At least 2-year experience in UNIX and Linux programming and administration;
- At least 1-year experience in network management and administration of IT infrastructure that involves over 100 servers and network equipment, for e-applications adopting Java EE architecture (or J2EE architecture) on UNIX and Linux systems;
- At least 1-year experience in network management and administration of IT infrastructure that involves over 100 servers and network equipment, for e-applications running on Windows Server 2003 operating system;
- At least 1-year experience in administration and support of network system(s) deployed with over 50 units of H3C (Huawei-3Com) network switches;
- At least 1-year experience in administration and support of F5 BIG-IP load balancing switches;
- At least 1-year experience in administration and support of Juniper NetScreen firewalls;
- At least 1-year experience in administration and support of any intrusion prevention systems; and
- Holder of CCNP (Cisco Certified Network Professional) or equivalent.

1.2) Systems Support Engineer-IMS02-JN

Responsibilities:

- Support and maintaining Wintel Server and Linux/Unix System at customer site.
- Provide system installation, integration, implementation, and configuration change.

Requirements:

- Degree / Higher Diploma holder in Computer Engineering or equivalent
- Experience on firewall, switches, routers, proxy server, Windows and Linux/Unix Systems.
- At least 2 years related working experience (less experience can be considered as Assistant System Support Engineer)
- Ability to handle multiple concurrent activities and have a flexible, positive attitude.
- Responsible, independent and proactive
- Strong interpersonal & communication skills are essential

1.3) Data Centre Operator-IMS02-EC

Responsibilities:

- To maintain a 24 x 7 mission critical data center operation according to company policies, procedures, and work instructions, promptly escalate any abnormality to superior
- To monitor the healthiness on the data center facilities, computer systems, and scheduled batch job execution
- To install system/security patch on Microsoft Windows servers, UNIX server and Novell server.
- To manage backup tape cycling and offsite, backup execution and monitoring
- To assist support parties to troubleshoot problems occurred in the managing equipment
- To prepare accurate management reports and inventory records

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Requirements:

- Form 7 graduate or certificate holders in computer science or related disciplines
- With 1 year relevant working experience
- Hands-on experience and good knowledge in Windows server and Unix systems
- Work on 24x7 shifts in data center
- Fresh graduate will also be considered
- Good command in both written & spoken English & Cantonese
- Senior position will be offered to candidates with more experience, technical knowhow, and leadership potential

1.4) Senior Technician-YMS01-SW

Responsibilities

- Responsible for installation and maintenance support to our client on desk side equipment such as desktop PC, laptop, printer, and scanner
- Participate in ad hoc project as assigned by superior

Requirement

- Diploma holder of computer science or equivalent
- Fresh graduate will also be considered
- Candidates with less experience will be considered for the position of technician
- Able to work independently and under pressure to meet the deadline
- On job training will be provided
- Immediately available is preferred

1.5) System Analyst-MSCX01

Responsibilities:-

- Responsible for the system analysis / design, documentation
- Providing planning, design & implementation of computer hardware, software, and network components.
- Evaluate and develop specifications, estimate cost and make recommendations to detail new systems or enhancements to existing systems.
- Develop and maintain processes, procedures and guidelines for operational support of hardware systems, operating systems software, databases, middleware etc.
- Serve as a liaison between other technical staff, management, users & vendors regarding service requests, usage, standards & other technical matters.

Requirements:-

- Degree holder in Computer Science, Information Technology or related disciplines
- At least 3 years' experience in IT systems design, utilization analysis and forecasting
- Well-developed analytical, problem-solving, and decision-making skills, leveraging both logic and creativity;
- strong troubleshooting skills and ability to identify patterns and generate ideas
- Sound experience and knowledge with Unix/Linux, Windows, virtualization environment, networking, Database & Middleware
- Good understanding of technology concepts, trends and capabilities
- Certificate Holder of ITIL is an advantage
- Effective verbal and written communication in English

1.6) System Support Engineer-MSCX01 (Wintel-5 x24 Shifts)

Responsibilities:

- Support, monitor, test and troubleshoot hardware and software problems.
- Performing and coordinating effective installation and performance of advanced operating system hardware and software on servers.
- Install new software releases, system upgrades, evaluate and install patches and resolve software related problems.
- Support and maintain end user requirements, including troubleshooting, account maintenance.

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- Maintain, monitor, analyze system components and make recommendations regarding computer system
- Security, monitor network, computer and disk utilization.
- 5 x24 technical on-site support

Academic:

- Degree in Computer Science
- Certificate in MCP/ MCSE/MCITP is an advantage
- Minimum 3 years relevant working experience;
- Good customer care awareness
- Chinese speaking and English speaking / writing is advantage

Requirements:

- Good Knowledge on Active Directory, Microsoft Exchange, SCOM, Blackberry, DNS, DHCP, ISA, Citrix, VMware Platform.
- Strong in problem solving and troubleshooting skills
- Field Service is required
- Good communication & interpersonal skills;
- Hard working, willing to learn and self-motivation.

1.7) System Support Engineer-MSCX01 (Linux)

Responsibilities:

- Working in customer office to provide day to day support and problem troubleshooting of the Linux related problems
- Share the after office hours and holidays remote support with other team members, provide on-site support when necessary
- Perform system performance monitoring

Academic:

- Degree in Computer Science or related discipline with 5 years of working experience administrating Linux systems
- Less experience or qualification will be considered as Assistant System Support Engineer

Skills:

- Knowledge of Microsoft servers/XP, Red Hat Enterprise Linux, Scripting and Networking
- Knowledge of Lotus Domino is advantage
- Self-motivated, strong coordination, multi-tasking and willing to work outside office hour.
- Ability to take ownership of problems and be responsible for their follow through until completion
- Willing to learn and able to work under pressure
- Good team player with excellent communication skills
- Proactive and customer focus attitude
- Holders of MCTS and Linux / Red Hat certification are preferred
- Hands-on experience in Red Hat Enterprise server administration and troubleshooting is definite advantage
- Chinese speaking and English speaking / writing is advantage

1.8) System Analyst-RMO05 / Analyst Programmer-RMO05

- Degree holder in Computer Science or equivalent
- With 4 years solid working experience in Java and with Oracle database
- Knowledge in Crystal Report, XML, Oracle Database Administration
- Hardworking and able to work independently
- Experience in Government Projects is preferable
- Self motivated, strong analytical and problem solving skills
- Good communication skills in English and Chinese
- Candidates with less experience may be considered to apply for the post of Analyst Programmer-RMO05 or Programmer-RMO05

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1.9) System Engineer-Wintel-IMS02-EC

Responsibilities:

- Report to Project Technical Manager and undertake one or more projects involving Windows and VMware.
- To provide regular updates to project managers concerning status of your project(s) as needed

Requirements:

- Diploma or above in Computer Science/ Information Technology or related discipline
- At least 2 years working experience in Windows and VMware environment
- Solid experience on Windows 2003/2008, DHCP, Active Directory, Citrix XenApp, Exchange / Share Point 2007 and Backup Exec 2010
- Familiar with VB and PowerShell scripting
- Willing to work independently and under pressure with tight delivery schedules
- Good spoken and written in English and Chinese (Cantonese), and interpersonal communication skill

1.10) Project Manager-ECM01

- Diploma / Degree holder in Information Technology or above
- Minimum 11 years of post qualification IT experiences with more than 6 years in project management
- Experiences in managing large scale system development and implementation project a must, preferably in vendor / system integrator environment.
- Holder of PMP credential is a must
- Proficient in written and spoken English and Cantonese, Putonghua speaking will be an advantage
- Occasional travelling will be required.
- Candidates with more experiences will be considered as Senior Project Manager, with responsibilities to direct multiple projects and programs

1.11) Technical Manager-IMS02-EC

Responsibilities:

- Provide consultancy services in adoption and application of specific technologies in the Assignment System;
- Provide consultancy services in refinement / enhancement in system and network infrastructure design, implementation of the agreed changes, maintenance and support of the Assignment System; and
- Provide presentations and demonstrations to the customer and / or relevant parties on the design, use and administration of the Assignment System.
- Provide Professional Service to customers
- Lead a team for the project delivery

Requirements:

- Degree / Higher Diploma holder in Computer Engineering or equivalent
- With 10 years related working experience
- Ability to handle multiple concurrent activities and have a flexible, positive attitude.
- Responsible, independent and proactive
- Good command of written and spoken English and Cantonese
- Strong interpersonal & communication skills are essential
- Good leadership skill
- Familiar with Window / Linux / UNIX platform.
- Experience in design and implementation of IT infrastructures for e-commerce, e-applications adopting Java EE architecture (or J2EE architecture)
- Experience in TCP/IP network design, administration and support;
- Familiarity with Oracle, DB2 design , implementation and administration
- Familiarity and understanding of SAN storage and functionality related to disk backups
- Immediate available is also an advantage

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1.12) Linux Administrator-IMS02-EC

Responsibilities:

- To minimize the servers downtime
- To support and maintain the Linux servers

Requirements:

- Diploma or above in Computer Science/ Information Technology or related discipline
- At least 2 years working experience in Linux and VMware environment
- Solid experience on RedHat, Tomcat, Apache, Samba, JBOSS, WAS
- Familiar with Shell and Perl scripting
- Willing to work independently and under pressure with tight delivery schedules
- Good spoken and written in English and Chinese (Cantonese), and interpersonal communication skill

1.13) System Support Engineer-IMS02-JLRC

Responsibilities:

- Provide technical support and hardware / software maintenance services to corporate clients.
- Standby for 24x7 technical supports to customers.
- Setup, backup, System/application troubleshooting and administration of servers.
- Handle customer technical enquiries and product/system demonstration.
- Manage projects and work on project implementation and system installation.

Requirements:

- Diploma or Degree holders in Computer Science, Information Technology or equivalent.
- Good knowledge on computer hardware, systems and software applications.
- Good team player, self-motivated, good communication skills and hard-working.
- Customer focused attitude and dedicated to problem resolution.
- With 2-3 year working experience on servers and networking is preferred
- Able to work independently and under pressure.
- Hands-on experience in Installation/configuration of Windows / Linux.
- Strong communication skill and good command in English and Cantonese.
- Knowledge in Clustering/HA solution, Storage & backup solution is an advantage.
- Administration/configuration in Oracle, EMC & Symantec is an advantage.
- Candidates with less experience or fresh graduates will also be considered

1.14) System Support-RM005

- Diploma in computer science or related discipline
- 1-2 years technical support experience in sizable company
- Solid experience in Microsoft Server, MS SQL Server and Application Support
- Independent, responsible, proactive and be able to work under pressure
- Good communication skills in English and Chinese

1.15) Analyst Programmer-DM08

Responsibilities

- Participate in design, development and maintenance of System Oriented Architecture (SOA) platform
- Implement enterprise system using various technologies include but not limited to Oracle database and WebLogic Server
- Develop customized module using Java, JSP, Java scripts, Spring & Strut etc...
- Assist System Analyst to prepare and carry out system test and system roll-out
- Prepare technical documentation

Requirements:

- University degree holder or above in Computer Science or equivalent;
- Possess at least three (3) years of solid IT experience
- possess at least two (2) year of experience in developing enterprise-wide systems built on J2EE

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- platform;
- Possesses at least one (1) year of experience in Rich Internet Application (RIA) programming and ajaxenabled programming;
- Preferably hand-on experience on Oracle Application Development Framework will be excellent.
- Holder of a recognised Certificate in J2EE, or SOA, or IT Security area will be a plus
- Self-motivated, analytic , with positive working attitude and a good team player
- Good communication skills in both English and Cantonese

1.16) XML Specialist-QPS02

- Responsible for developing XML schema(s) for metadata of EIM systems or ERKS or information systems (including business systems) for at least two projects involving 50 users or above (he/she must have been engaged by at least two different clients for those projects) in the past five years
- Possess five years or more post-qualification experience in developing an eXtensible Markup Language (XML) schema(s) for metadata used in Electronic Information Management (EIM) systems or information systems (including business systems);
- Possess knowledge and working experience for metadata including how to implement metadata, encoding schemes and its relationship with taxonomy.
- Less experienced candidates will be considered as assistant XML Specialist
- At least 5 years IT experience
- Part time engagement can be considered if necessary

1.17) Network Engineer-SMS04

Responsibilities:

- Providing effective and quality IT professional service to clients
- Deliver Security and network infrastructure projects
- Ensure good communication between project team and customers
- Ensure project tasks are completed on time and project goals are achieved

Requirements:

- High diploma or above in Computer Science or related disciplines
- 1-3 years' experience in IT industry
- Good technical skill and knowledge on networking
- Solid experience on Network Switch, Router, Firewall and TCP/IP networking will be an advantage
- Hands-on experience on Windows and Linux platform is preferred but NOT a must
- Certificate Holders of CCNA would be advantage
- Good command of written and spoken English and Chinese
- Ability to work independently under pressure
- Self-motivated and willing to learn new technology

1.18) Senior Network Specialist-SMS04

Responsibilities:

- Providing effective and quality IT professional service to clients
- Deliver Security and network infrastructure projects
- Work with presales architect for proposal preparation
- Ensure good communication between project team, sales and customers;
- Ensure project tasks are completed on time and project goals are achieved.

Requirements:

- University degree holders in Computer Science or related disciplines
- 5-8 years' experience in IT industry with at least 4 years in supporting Security Solution
- Hands on experience on Router, Switch, Firewall & IPS solution
- Certificate holders of CCNA/CCNP are preferred
- Project implementation experience in SI/Distributor/Vendor are preferred but NOT a must
- Good command of written and spoken English and Chinese
- Ability to work independently under pressure
- Candidate with less experience will also be considered for the post of System Specialist

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1.19) Firewall Administrator-SMS04

Responsibilities:

- Providing effective and quality IT professional service to clients
- Deliver Security and network infrastructure project
- Ensure good communication between project team and customers
- Firewall administration and operation

Requirements:

- High diploma or above in Computer Science or related disciplines
- 3-5 years' experience in IT industry
- Good technical skill and knowledge on networking
- Solid experience on Network Switch, Router, Firewall and TCP/IP networking will be an advantage
- Hands-on experience on CheckPoint Firewall is preferred but NOT a must
- Certificate Holders of CCNA, CCSA, CCSE would be advantage
- Good command of written and spoken English and Chinese
- Ability to work independently under pressure
- Self-motivated and willing to learn new technology
- Immediately available is preferred

1.20) Systems Analyst-QPS02 / IT Specialist-QPS02

Responsibilities:

- Participate in various feasibility study projects
- Responsible for analyzing user requirements, designing the infrastructure components, evaluating technical options, performing system sizing and other related activities
- Need to work in user sites
- Part time engagement will be considered if necessary

Requirements

- At least 5 years IT experience and at least 3 years of them are for system analysis duty
- At least 3 years experience in solution architecture and various aspects of state-of-the-art information technology for the HKSARG
- At least 3 years experience in the adoption of methodologies of SSADM and FPA in systems/projects of HKSARG.

1.21) Business Intelligence Consultant and Developer-SBSM02

Responsibilities

- Responsible to implement BI or Data warehouse projects
- Engage in pre-sales activities e.g. preparing proposals, carry out presentations, demonstrations and Proof of Concept
- Work independently and under stress, able to meet tight deadlines
- Good analytical and communication skills, and be able to work under pressure.
- May required traveling to Great China /Asia occasionally

Requirements:

- Dip/ Degree in Computer Science/Information Systems/ Statistics or equivalent;
- At least 2-4 years solid experience in Data warehouse/BI projects;
- Knowledge in using OLAP reporting tools(e.g. Oracle Essbase, OBIEE+, Cognos, SaS) and strong knowledge on dimensional modeling
- Knowledge in Budget and Planning is preferable;
- Knowledge in Data Mining, RDBMS administration (Oracle/MSSQL) and Data warehouse is a plus;
- Capacity to handle a multitude of ongoing issues and an incisive mind to ensure focusing on priorities, both operational and business development, long and short term
- Fluency in written and spoken English and Chinese (Cantonese) is mandatory

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1.22) Microsoft SharePoint Systems Analyst-SBSM02

- Diploma / Degree holder in Computer Science or equivalent
- At least 6 years post-qualification relevant experience.
- At least 3 years project experience on Microsoft SharePoint.
- Good communication and interpersonal skills.
- Good command of written and spoken English and Chinese
- Solid experience in .NET and web based software development and design
- Experience in leading small software development team.
- Experience in Government projects preferred
- Self-motivated, and able to work under pressure to meet project deadlines
- Proficient in written and spoken English and Cantonese

1.23) Analyst Programmer-EPM-SBSM02 / Programmer-EPM-SBSM02

Responsibilities

- Responsible to implement Record Management, Document Management projects
- Engage in post-sales activities e.g. project deployment, demonstrations and Proof of Concept
- Work independently and under stress, able to meet tight deadlines
- Good analytical and communication skills, and be able to work under pressure.

Requirement:

- Diploma / Degree holder in Computer Science or equivalent
- At least 2 years post-qualification relevant experience
- Solid experience in HTML, Java, JSP, J2EE, XML, Web Services, databases, or web based application development
- Experience in Filenet, Documentum, or Lifecycle will be an advantage
- Proficient in written and spoken English and Cantonese, Putonghua speaking will be an advantage
- Occasional travelling in Greater China Region will be required.
- Applicants with less experience may apply for Junior Programmer-SBSM02

1.24) Systems Analyst-EPM-SBSM02

Responsibilities

- Responsible to implement Document Management projects
- Engage in pre/post-sales activities e.g. preparing proposals, carry out presentations, demonstrations and Proof of Concept
- Work independently and under stress, able to meet tight deadlines
- Good analytical and communication skills, and be able to work under pressure.

Requirement:

- Diploma / Degree holder in Computer Science or equivalent
- At least 4 years post-qualification experience in system analysis, design, and implementation
- Solid experience in HTML, Java, JSP, J2EE, XML, Web Services, databases, or web based application development.
- Experience in Filenet, Documentum, or Lifecycle will be an advantage
- Experience in leading small software development team.
- Experience in Business Process Management, Enterprise Content Management, and Portal space will be an advantage
- Proficient in written and spoken English and Cantonese, Putonghua speaking will be an advantage
- Occasional travelling in Greater China Region will be required.

1.25) Pre-sale Consultant-ECM-SBSM02

Responsibilities

- Responsible to sell Enterprise Content Management (ECM) projects
- Engage in pre-sales activities e.g. preparing proposals, carry out presentations, demonstrations and Proof of Concept
- Work independently and under stress, able to meet tight deadlines
- Good analytical and communication skills, and be able to work under pressure.

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- Strengthen the existing business through regular customer reviews to identify and conclude new solution opportunities
- Provide excellent sales and service support to customers
- May required traveling to Great China /Asia occasionally

Requirement:

- Degree in Computer Science/Information Systems/ Statistics or equivalent;
- At least 2-4 years solid experience in ECM projects;
- Credit in knowledge of Filenet, Documentum, Oracle UCM, Powerdm, Google applications, Sharepoint or Adobe Lifecycle
- First class communication and presentation skills written and oral, will allow for operating with senior level decision makers

1.26) Helpdesk Consultant-IMS02-EC

Responsibilities:

- Ensure efficient day-to-day operation of the call centre
- Heads up a team expected to deliver superior productivity, quality service and performance of the highest standard.
- Support and provide guidance to team leaders.
- Handle customer issues escalated from team leaders.
- Ensure the team understands client expectations and make recommendations for operation efficiency.
- Work closely with Supervisor, Manager and other key working partners to provide documentation and timely response on issues.

Requirements:

- University graduate in business, management or equivalent.
- Minimum 5 years solid call centre management experience preferably gained in Help Desk or customer service industry.
- Good knowledge of and experience in call centre operations.
- Holder of ITIL v3 preferred.
- Strong leader with capability in managing staff force.
- Excellent team building, communication and interpersonal skills across all levels.
- Excellent command of spoken and written English, Cantonese and Mandarin.
- Customer Service oriented and team-spirited.
- Required to work outside working hours when needed.

1.27) Technician-YMS01-SW

- Provide maintenance service to user
- Outdoor work
- Desktop PC & Printer repairing experience
- F5 or above
- Willing to learn
- 5.5 day works
- Salary up to \$15000 (depends on experience and academic)
- More experience in field may consider to senior post.

Application method:

We offer excellent career opportunities, remuneration and benefits to right candidates. Interested parties, please fill up the "**Application Form**" and "**Reference Check Consent Letter**" with your updated full resume sending to us by either one of the following ways:-

Email : job@asl.com.hk
Fax : 2601 6936
Post : Human Resources Department, Automated Systems (HK) Ltd.,

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15/F., Topsail Plaza, 11 On Sum Street, Shatin, N.T

Please state clearly the position you are applying with reference number (if any), recruitment channel, present and expected salary in your resume.

For those who have been invited for an interview, please bring along your academic certificates and employment reference as well as our completed Application Form and Reference Check Consent Letter.

We are an equal opportunity employer. All applications will be treated in strict confidence. We regret that only shortlisted candidates will be notified. All personal data supplied will be destroyed within six months after the selection process.