



Unified
for success



Environmental Policy

Introduction

Automated Systems Holdings Limited (the “Company”) and its subsidiaries (the “Group”) are committed to addressing environmental issues and paving the way towards a more sustainable future.

This Environmental Policy (the “Policy”) illustrates the approaches and objectives of managing the key environmental aspects associated with the Group have faced or may face from time to time.

The purpose of this Policy is to provide guidance and framework for better understanding and enforcement of environmental commitments of the Group.

Applicability

This Policy sets out the guiding principles that are applicable to directors, officers and employees of the Group. Subsidiaries may base on local regulatory requirements, business needs and societal conditions to customize procedures where appropriate.

This Policy indicates the environmental management framework of the Group to reduce the impact on the different environmental aspects throughout the daily business activities. We also encourage all stakeholders in our supply chains to adopt this Policy as a form of best practice to co-create positive impacts on the environment we operate in.

Key Environmental Aspects

The environmental aspects which mainly attribute to our business operations, including energy usage and carbon emission, water consumption, waste reduction and recycling, and sustainable procurement.

Energy usage and carbon emission

Our IT equipment and infrastructure and air-conditioning account for most of our energy consumption while purchased electricity and fuel consumed by company-owned vehicles or leased vehicles, including transportation of employees, goods and services are the two main contributors to carbon emissions.

For energy efficiency, we (i) establish energy efficiency standards for purchasing new IT equipment, such as servers, networking gear, and end-user devices, (ii) implement power management policies to automatically power down or put sleep mode idle or unused equipment; and (iii) optimize cooling and airflow management for IT equipment rooms and infrastructure.

For reducing carbon footprint, we develop a clear policy that outlines the preference of public transit over taxis, except in case of emergency or extenuating circumstances and we recommend our employees who travel to same destination should share the same taxi with other colleagues where possible. The Group also adopted a video conferencing system to help our staff to replace physical meetings whenever possible.

We also educate and engage employees on energy saving behaviors.

Water consumption

Our plumbing fixtures, restroom activities and kitchen and pantries typically account for water consumption.

For water savings, we (i) conduct assessments of office's water usage patterns, including identifying high-consumption areas and potential sources of waste or leaks; (ii) install flow controller to reduce water flow. We also educate and engage employees on water saving behaviors.

Waste reduction and recycling

The Group's waste mainly derived from (i) electronic waste collected from the Group and our customers and (ii) internal general office waste. The electronic waste includes outdated computers, servers, networking equipment, and various peripherals that are regularly replaced to keep up with technological advancements. The general office waste includes paper, plastic and packaging materials from the administrative and support functions.

For electronic waste reduction, the Group shall first review the equipment to identify any spare parts or components that can be reused to help maximize the value of the resources embedded in the electronic waste. The Group shall also from time to time follow local regulatory requirements to finance the collection, recycling and proper disposal of electronic waste by ensuring that the electronic waste is properly transported and delivered to the approved recyclers for processing.

For internal general office waste reduction, the Group shall handle hazardous and non-hazardous waste separately by specific procedures for disposal, storing and collection and shall ensure the treatment of waste complies with local regulatory requirements. We encourage (i) a paperless office culture by promoting the use of digital documents, (ii) eliminating the use of single-use plastics; and (iii) to incorporate upcycling into our waste management strategy.

We also educate and engage employees on waste reduction and recycling and continuously monitor and review the waste management strategy.

Sustainable Procurement

The Group shall use its best endeavor to prioritize the procurement of sustainable materials in our supply chain and to increase the use of recycled materials within our business operation.

Review of this Policy

The Board of the Company would review this Policy annually and update whenever it is necessary. The Board of the Company welcomes and is committed to receiving feedback from our key stakeholders to inform the development and continuous improvement of this Policy.

[This Policy has been endorsed by the board of directors of Automated Systems Holdings Limited on 21 August 2024.]